



Workflow Chart for Periodical Publication Procedures

Workflow Process	Responsible
<pre>graph TD; A([Periodical publications are obtained through subscriptions or donations.]) --> B[The acquired periodical publications are processed technically and entered into the automation system.]; B --> C[Issue information is entered, magnetic security strips are attached, and the publication is sent to the relevant unit and shelved alphabetically in the designated section.]; C --> D[Researchers are assisted in using search terminals and locating the resources they need, while materials are photocopied or digitized and provided to users in accordance with copyright regulations.]; D --> E[Periodical publications with damaged or worn bindings are identified, listed, packaged, and sent for binding.]; E --> F([The process is completed.]);</pre>	<p data-bbox="1225 712 1394 745">Library staff</p> <p data-bbox="1225 1016 1394 1050">Library staff</p> <p data-bbox="1225 1361 1394 1395">Library staff</p> <p data-bbox="1225 1563 1394 1597">Library staff</p>

