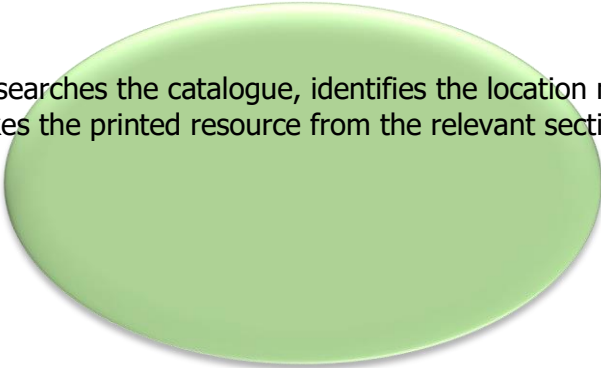
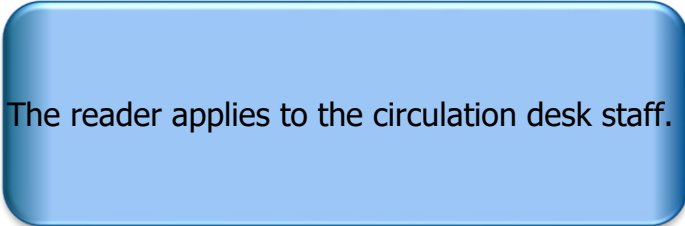
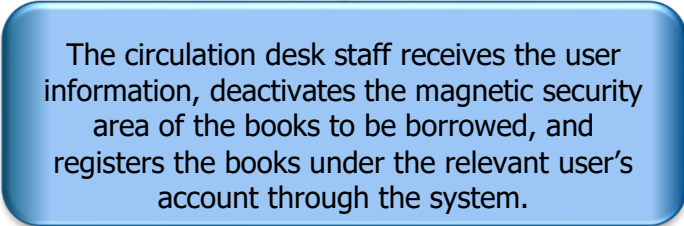
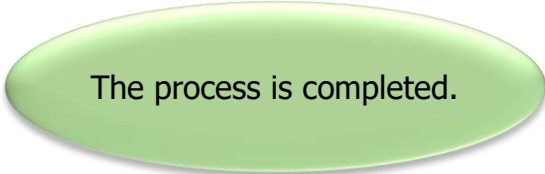




## Book Loan Procedures Workflow

Workflow Process	Responsible Person
<p>The reader searches the catalogue, identifies the location number, and takes the printed resource from the relevant section.</p>  <p>↓</p>	<p>a-)Reader</p>
<p>The reader applies to the circulation desk staff.</p>  <p>↓</p>	<p>b-) Reader</p>
<p>The circulation desk staff receives the user information, deactivates the magnetic security area of the books to be borrowed, and registers the books under the relevant user's account through the system.</p>  <p>↓</p>	<p>c-) Circulation Desk Staff</p>
<p>The process is completed.</p>  <p>↓</p>	<p>d-) Circulation Desk Staff</p>