



# **CYPRUS AYDIN UNIVERSITY**

## **STUDENT COUNCIL DIRECTIVE**

### **SECTION ONE**

#### **Purpose, Scope, Legal Basis and Definitions**

##### **Purpose**

**ARTICLE 1** – The purpose of this Directive is to regulate the establishment, duties, authorities and working principles of the Cyprus Aydın University Student Council, which has been established in order to protect the rights of associate, undergraduate and graduate students registered at Cyprus Aydın University in meeting and developing their educational, health, sports and cultural needs, to ensure that they are sensitive to national interests, to establish effective communication between the administrative bodies of Cyprus Aydın University and the students in order to convey the expectations and requests of students to the administrative bodies, to ensure the participation of students in decisions related to education and training, and to represent these matters at the national level.

##### **Scope**

**ARTICLE 2** – This Directive covers the provisions regarding the establishment, duties, authorities and working principles of the Cyprus Aydın University Student Council, which is established with the authority to represent associate, undergraduate and graduate students at Cyprus Aydın University.

##### **Legal Basis**

**ARTICLE 3** – This Directive has been prepared based on the “Regulation on Student Councils of Higher Education Institutions and the National Student Council of Higher Education Institutions” published in the Official Gazette dated 20.09.2005 and numbered 25942, and the “Regulation on Amendments to the Regulation on Student Councils of Higher Education



Institutions and the National Student Council of Higher Education Institutions” published in the Official Gazette dated 24.10.2010 and numbered 27709.

## **Definitions**

**ARTICLE 4** – In this Regulation;

- a) **University:** Cyprus Aydın University,
- b) **Senate:** the Senate of Cyprus Aydın University,
- c) **Rectorate:** the Rectorate of Cyprus Aydın University,
- d) **Student Council:** the Cyprus Aydın University Student Council,
- e) **Department/Program/Departmental Student Representative:** the student elected by the students of a department/program or department from among themselves to represent the students of their department/program/department in the student council,
- f) **Faculty/School/Vocational School/Institute Student Representative:** the student elected by the program student representatives of a faculty, school, vocational school or institute from among themselves to represent the students of their faculty/school/vocational school or institute in the Student Council,
- g) **Student Council President:** the president of the student council and the student council executive board at Cyprus Aydın University,
- h) **Student Council Supervisory Board:** the supervisory body of the student council at Cyprus Aydın University,
- i) **Student Council General Assembly:** the board consisting of institute/faculty/school/vocational school student representatives and department/program/departmental student representatives at Cyprus Aydın University,
- j) **Student Council Executive Board:** the board consisting of institute/faculty/school/vocational school student representatives at Cyprus Aydın University.



## **SECTION TWO**

### **Student Representatives and the Student Council**

#### **General Principles Regarding the Election of Student Representatives**

**ARTICLE 5** – Elections to determine the members of the student council and to establish its bodies at the University shall be conducted by the University Rectorate according to the schedule to be determined by the Rectorate by December. If, for any reason, no result is obtained in a unit during the elections held within this period and schedule, no representative shall be elected in that unit. Students who wish to become candidates for student representation shall notify the dean's office/directorate of the institute/faculty/school/conservatory/vocational school in writing of their candidacy at least one week before the election date.

#### **Qualifications Required for Student Representative Candidates**

**ARTICLE 6** – (1) Students who will be candidates for student representation must meet the following conditions:

- a) Being a student registered at least in the second year of the relevant institute, faculty, school or vocational school,
- b) Not being a member of or holding a position in the organs of a political party,
- c) Not having a criminal record for disgraceful crimes,
- ç) Not having received any disciplinary penalty other than a warning,
- d) Not having frozen their registration during the semester in which the election is held,
- e) Having a cumulative grade point average of at least 2.75 out of 4.00 or 70 out of 100,
- f) Not having membership, affiliation, or connection with terrorist organizations.

#### **Election of Department, Program, Departmental Student Representative**

**ARTICLE 7** – (1) The department/program/departmental student representative shall be elected by the students of the relevant department/program/department from among themselves, by majority of those participating in the election, for a term of two years for one time only.



(2) In the event that the department/program/departmental student representative loses the qualifications required for election or their duty ends before the end of their term for any reason, a new representative shall be elected within one month in the relevant department/program/department by the same procedure in order to complete the remaining term.

### **Duties of the Department/Program/Departmental Student Representative**

**ARTICLE 8** – (1) The duties of the department/program/departmental student representative are as follows:

- a) To carry out the activities of the student council in the department/program/department they represent,
- b) To announce the decisions taken by the student council bodies in the unit they represent and to monitor their implementation,
- c) To identify the student problems in the department/program/department they represent and to convey them to the student council and the relevant administrative bodies of the University for their resolution,
- ç) To coordinate student activities in the department/program/department they represent,
- d) To represent the students of their department/program/department in student activities,
- e) To improve communication between the students in the department/program/department they represent and the administrative bodies of these units,
- f) To participate in the academic meetings of the department/program/department they represent during discussions of matters concerning students,
- g) To prepare reports related to their activities and to create an archive.

### **Election of Institute/Faculty/School/Vocational School Student Representative**

**ARTICLE 9** – (1) The institute/faculty/school/vocational school student representative is elected for two years by the department/program/departmental student representatives of a higher education institution from among themselves, by majority of those participating in the election. In institutes/faculties/schools or vocational schools that have only one



department/program/department, the existing department/program/departmental student representative serves as the representative of that unit.

(2) In the event that the institute/faculty/school/vocational school student representative loses the qualifications required for election or resigns before the end of their term for any reason, a new representative shall be elected within fifteen days by the same procedure in the relevant institute, faculty, school or vocational school of the University in order to complete the remaining term.

### **Duties of the Institute/Faculty/School/Vocational School Student Representative**

**ARTICLE 10** – (1) The duties of the institute/faculty/school/vocational school student representative are as follows:

- a) To conduct the activities of the student council in the institute/faculty, school or vocational school they represent,
- b) To announce the decisions taken by the student council bodies in the institute, faculty, school or vocational school they represent and to monitor their implementation,
- c) To identify the student problems of the institute, faculty, school or vocational school they represent and to convey them to the student council and the relevant administrative bodies of the university for their resolution,
- ç) To represent the students of the institute, faculty, school or vocational school where they are located in student activities,
- d) To coordinate student activities in the institute, faculty, school or vocational school they represent,
- e) To participate in the board of directors and academic board meetings of the institute, faculty, school or vocational school they represent during discussions of matters concerning students,
- f) To carry out activities to improve communication among department/program/departmental students.



### **Student Council President**

**ARTICLE 11 – (1)** The presidency of the student council is assumed for a maximum period of one (1) year by the student representative of the unit determined according to the alphabetical order of the names of the faculties/schools of the University, excluding the Institute.

(2) The duty of carrying out the council presidency according to the alphabetical order is not affected by election periods.

(3) In the event that the council president loses the qualifications listed in Article 6 or leaves the position before the end of their term for any reason, the elected candidate of the unit next in the alphabetical order becomes the president in order to complete the remaining term. In this case, if there is a decrease in the number of members of the student council executive board, it shall be completed with a substitute member.

(4) The President of the Cyprus Aydın University Student Clubs is a natural member of the Student Council. They may attend meetings without voting rights and may present opinions and suggestions.

### **Duties of the Student Council President**

**ARTICLE 12 – (1)** The duties of the student council president are as follows:

- a) To represent the students of the University in national and international student activities,
- b) To determine the agenda of the student council general assembly and student council executive board meetings and to preside over these meetings,
- c) To ensure the announcement of the decisions taken by the student council general assembly and the student council executive board and to monitor their implementation,
- ç) To submit the annual activity report to the next student council general assembly at the end of the term of office,



d) To attend the senate and administrative board meetings of the University during discussions of matters concerning students.

### **Student Council General Assembly**

**ARTICLE 13** – (1) The student council general assembly consists of the institute, faculty, school, vocational school representatives and the department/program/departmental student representatives of Cyprus Aydın University and is the highest decision-making body of the student council.

(2) The student council general assembly holds its ordinary meeting at least twice a year. The student council general assembly convenes with the absolute majority of its members.

(3) The agenda of the student council general assembly is communicated in writing to the members by the student council president at least fifteen days in advance. If the quorum specified in this Directive cannot be achieved upon the announcement made, the announcement procedure shall be repeated in the same manner.

(4) In the student council general assembly, the members of the executive board and supervisory board are elected by the absolute majority of those attending the meeting. These elections are conducted by secret ballot and open counting. Decisions other than these are taken by the absolute majority of those attending the meeting and by open voting.

(5) The student council general assembly may be called for an extraordinary meeting by the executive board upon the decision of the student council executive board or upon the written request of one fourth (1/4) of the general assembly members. In such cases, the general assembly meeting shall be held within fifteen days at the latest. The student council executive board determines and conducts the extraordinary general assembly meetings and agenda of the student council.



### **Duties of the Student Council General Assembly**

**ARTICLE 14** – (1) The duties of the student council general assembly are as follows:

- a) To determine the student council president in accordance with the procedure specified in Article 11,
- b) To elect the members of the student council executive board,
- c) To elect the members of the student council supervisory board,
- d) To take decisions regarding the problems of the student council and the students of Cyprus Aydın University and to submit the decisions taken to the Student Deanship,
- e) To determine the term objectives of the student council.

### **Student Council Executive Board**

**ARTICLE 15** – (1) The student council executive board consists of eight students, two of whom are vice presidents, elected from among the members of the student council general assembly by the absolute majority of those participating in the election for a term of two years, and the student council president. The student council executive board is responsible to the student council general assembly.

(2) The student council executive board meets every three months under the leadership of the vice president in the absence of the president. The meeting agenda, place and date of the board are announced to the members of the executive board by the president at least seven days in advance. The board convenes with the absolute majority of the total number of members and takes decisions by the absolute majority of those attending the meeting. In the event of a tie in votes, the side supported by the president is considered the majority.

### **Duties of the Student Council Executive Board**

**ARTICLE 16** – (1) The duties of the student council executive board are as follows:

- a) To make a division of labor and distribution of duties among its members regarding its activities,



- b) To ensure the implementation of the decisions taken by the student council general assembly,
- c) To identify the problems of Cyprus Aydın University students and to convey their views and opinions to the relevant administrative bodies of the higher education institution,
- d) To develop social responsibility projects in cooperation with non-governmental organizations and to encourage student participation in these projects within the University,
- e) To carry out activities aimed at student participation in national and international education and youth programs,
- f) To develop relations with national and international student unions and organizations,
- g) To establish working groups in the fields of food, transportation, accommodation, cafeteria, clubs, scholarships, education, art, culture and sports and to ensure their functioning,
- h) To inform the members of the student council general assembly about its activities,
- i) To announce and monitor the decisions of the national student council within Cyprus Aydın University to which it is affiliated,
- j) To prepare reports of the activities carried out and to create an archive.

### **Student Council Supervisory Board**

**ARTICLE 17** – The student council supervisory board consists of one president and two members elected from among the members of the student council general assembly, excluding those elected to the executive board, by the absolute majority of those participating in the election for a term of two years.

### **Duties of the Student Council Supervisory Board**

**ARTICLE 18** – (1) The duties of the student council supervisory board are as follows:

- a) To supervise whether the student council executive board operates in accordance with the provisions of this Directive and the decisions of the student council general assembly.



b) To inform the relevant Cyprus Aydın University Students' Dean and the student council general assembly about the work carried out.

### **SECTION THREE**

#### **Miscellaneous and Final Provisions**

##### **Allocation of Room, Equipment and Materials to the Student Council**

**ARTICLE 19** – In order to carry out the duties specified in this Directive, an appropriate room within the institution shall be allocated to the student council by the University General Secretariat, and the necessary equipment and materials required for its activities shall be provided.

##### **Termination of Membership in the National Student Council**

**ARTICLE 20** – The membership of the student in the National Student Council shall also terminate when the student's presidency of the student council ends.

##### **Entry into Force**

**ARTICLE 22** – This Directive enters into force on the date it is approved by the Senate of Cyprus Aydın University.

##### **Execution**

**ARTICLE 26** – The provisions of this Directive are executed by the Rector of Cyprus Aydın University.