

Date of Senate Decision: 03.09.2024

Meeting No: 09



CYPRUS AYDIN UNIVERSITY
DIRECTIVE OF THE EDUCATION AND TRAINING COMMISSION

CHAPTER ONE

Purpose, Scope, Legal Basis, and Definitions

PURPOSE

ARTICLE 1 – The purpose of this directive is to determine the principles and procedures regarding the working procedures of the Cyprus Aydın University (CAU) Education and Training Commission, and the development of recommendations related to the curriculum programs of Institutes, Faculties, and Schools in line with the University's mission, vision, values, accreditation standards, and best practices.

SCOPE

ARTICLE 2 – This directive covers the provisions regarding the regulation of curriculum programs at Cyprus Aydın University, and the evaluation of course descriptions, codes, content, hours, credits, and their compliance with the curriculum.

LEGAL BASIS

ARTICLE 3 – This directive has been prepared based on the Higher Education Law No. 2547, the legislation of YÖDAK, and the regulations and directives related to education and training of Cyprus Aydın University.

DEFINITIONS

ARTICLE 4 – In this Directive:

- a) **University:** Cyprus Aydın University
- b) **Senate:** Cyprus Aydın University Senate
- c) **Rector:** The Rector of Cyprus Aydın University
- d) **University Administrative Board:** Cyprus Aydın University Administrative Board
- e) **Faculty:** Faculties within Cyprus Aydın University
- f) **Faculty Board:** Faculty Boards of Cyprus Aydın University
- g) **Faculty Administrative Board:** Faculty Administrative Boards of Cyprus Aydın University
- h) **Academic Unit:** Institutes, faculties, schools, vocational schools, centers, and departments directly affiliated with the Rectorate within Cyprus Aydın University
- i) **Academic Program:** Any program at associate degree, undergraduate, and graduate levels of education including departments, programs, major fields of study, sub-fields of study, double major, minor, diploma programs, certificate programs, or participation certificate programs delivered through formal or distance education either jointly or individually
- j) **Commission:** CAU Education and Training Commission
- k) **Chair:** The Chair of the CAU Education and Training Commission
- l) **YÖK:** The Council of Higher Education of the Republic of Türkiye
- l) **YÖDAK:** The Higher Education Planning, Evaluation, Accreditation and Coordination Council of the Turkish Republic of Northern Cyprus

CHAPTER TWO

Composition and Duties of the Commission

Composition of the Commission

ARTICLE 5 – The Education and Training Commission consists of the Vice Rector responsible for Academic Affairs, three members appointed by the Senate, and one rapporteur. The Chair of the Commission selects a deputy from among the three members to act on behalf of the Chair in his/her absence. The term of office of the Commission members is three years. Members whose terms have expired may be reappointed.

Duties of the Commission

ARTICLE 6 – The Education and Training Commission serves as an advisory body to the Senate and the Rector.

ARTICLE 7 – The duties of the Commission are as follows:

- a) To make recommendations regarding the establishment of new academic units/programs at the University,
- b) To examine whether the proposed associate degree, undergraduate, minor, double major, joint undergraduate, and graduate programs comply with the general educational principles and relevant legislation of the University, YÖK, and YÖDAK, and to present its opinion to the Senate on this matter,
- c) To make recommendations regarding the merger, closure, and quotas of academic programs within existing academic units,
- d) To evaluate proposals related to the opening of new courses, the merging, modification, or removal of courses within academic programs,
- e) To make recommendations regarding the determination of the language of instruction of academic programs or changes to the current language of instruction,
- f) To evaluate whether the curricula of academic units comply with relevant national and international standards,
- g) To review course codes and national and ECTS credits in the curricula submitted by academic units and make recommendations,
- h) To evaluate the design of course syllabi,
- i) To provide opinions on other matters brought to the agenda by the Rector, academic units, or the Chair of the Commission.

ARTICLE 8 – The Education and Training Commission meets at least twice a year. The Commission may also meet more frequently upon the call of the Chair. Decisions of the Commission are taken by the absolute majority of the members present at the meeting. The membership of any member who fails to attend three consecutive meetings without excuse shall automatically terminate.

CHAPTER THREE

Final Provisions

ARTICLE 9 – In cases where there is no provision in this Directive, the provisions of the Higher Education Law No. 2547, the legislation of YÖDAK, the regulations of Cyprus Aydın University, and other relevant legislation shall apply.

Entry into Force

ARTICLE 10 – This Directive shall enter into force on the date it is approved by the Senate.

Execution

ARTICLE 11 – The provisions of this Directive shall be executed by the Rector of Cyprus Aydın University.